Record Centre (National Archives of India), Jaipur.

Administration: Out of four Gazetted (class I and class II) and 19 non-gazetted (class III and class IV) posts sanctioned for the Record Centre, three gazetted and 15 non-gazetted posts have been filled.

During the period under report one post of Sweeper-cum-farash and one post of night watchman have been sanctioned.

Budget: During the period under report out of provision of Rs.3,00,000 on plan side Rs.1,93,781.55 was spent. For 1978-79 a budget provision of Rs.1.44,000 has been made on plan side.

Building: The Record Centre at present is functioning in a rented building situated at Bapu Nagar, Jyoti Marg, Jaipur.

Record Management: With a view to collect an up to date data of record holdings lying with the Departments of the Central Government in the Rajasthan Region, a circular letter was issued to all the Departments and replies received have been tabulated.

Approximately 4,511 files were received from National Archives of India, New Delhi, for housing them in the Record Centre. The work of arrangement of records has since been completed.

In addition 1049 files covering the period from 1959-69 from M/s Hindustan Salt Ltd., Jaipur, and approximately 1175 files from Salt Commissioner's Office Jaipur, covering the period from 1908-1969 were acquired.

Reference Media: The preparation of subject listing of records of the erstwhile Tariff Commission was completed. The work of subject listing of records of M/s. Hindustan Salt Ltd., has now been undertaken.

Research and Reference: 3 requisitions were attended to.

Preservation of Records: During the period under report a Preservation Unit was set up in the Record Centre to attend to the rehabilitation of records.

During the period under report, the following work relating to preservation was attended to:

1.	Stiching	305	files
2.	Hand Lamination.	415	Sheets.
3.	Full pasting	2213	"
4.	No. of gettings.	12289	"
5.	No. of minor repairs	8101	Pages
6.	Tissue repair	87	sheets.
7.	Guarding	17588	sheets
8.	Flattening & Opening	33466	pages

Library: 22 books on the History of Rajputana were purchased.

SIGNIFICANT DEVELOPMENTS SINCE THE CLOSE OF THE FINANCIAL YEAR.

Dr. S.N. Prasad, Director of Archives attended the Executive Committee meeting of SWARBICA held at Srinagar from 6th to 10th April 1978. He also attended the Colloquim on Oral History sponsored by National Archives of Malaysia at Penang from 8th to 11th May 1978 and the General Conference of SWARBICA from 12th-13th May as a representative of the Executive Committee of the International Council on Archives.

The Director also visited the Eastern States viz., West Bengal, Assam, Meghalaya and Arunachal Pradesh to render advice and guidance for formulating proposals for the Sixth Five Year Plan. In the same connection the Deputy Director of Archives also visited Madhya Pradesh and Tamil Nadu.

Shri S.A.I.Tirmizi, Deputy Director of Archives attended a meeting of the Consultative Group to UNESCO Bulletin for Libraries held at Paris on Ist-2nd June, 1978 at the invitation of UNESCO and succeeded in persuading the Group to include Archives in the title of the periodical in as much as Archives constitute an important component of the General Information Programme of the UNESCO.

To familiarize the public in general with our activities the Department organized an "Archives-Week" (7th-13th August, 1978). Apart from holding an exhibition entitled "Our Heritage" it also invited "Open House" visits to record rooms, preservation and conservation branches. About 3,000 people including Vice-Chairman Rajya Sabha, Minister for Education and Social Welfare and other important dignitaries visited the exhibition.